

MICRO BIOLOGY

SR &BGNR Govt. Arts & Science College
(Autonomous)
Khammam – 507002

RECOMMENDED COMPOSITION OF THE BOARD OF STUDIES AND ITS FUNCTIONS

I. COMPOSITION.

1. Head of the Department concerned.(chairman)
2. The entire faculty of each specialization.
3. Two experts in the subject from outside the college to be nominated by the Academic Council.
4. One expert to be nominated by the Vice-Chancellor from a panel of six recommended by the college Principal.
5. One representative from industry/corporate sector/allied area relating to placement.
6. One Postgraduate meritorious alumnus to be nominated by the Principal. The Chairman, Board of Studies, may with the approval of the Principal of the college, co-opt:
 - a) Experts from outside the college whenever special courses of studies are to be formulated
 - b) Other members of staff of the same faculty.

II. TERM

The term of the nominated members shall be two years.

III. MEETING.

The Principal of the college shall draw the schedule for meeting of the Board of Studies for different departments. The meeting may be scheduled as and when necessary, but at least once in a year.

IV. FUNCTIONS.

The Board of Studies of a department in the college shall :

- a) prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirements for consideration and approval of the Academic Council:
- b) suggest methodologies for innovative teaching and evaluation techniques.
- c) suggest panel of names to the Academic Council for appointment of examiners: and
- d) coordinate research, teaching, extension and other academic activities in the department / college.

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Board of studies in Microbiology

S.No	Category	Name & Designation of the person	Member/Chairperson
I	Head of the department	Dr.T. Sujatha	Chairman
II	The faculty of each specialization	Nil <hr/> Note :Single member department	Member
III	Two experts in the subject from outside the college to be nominated by Academic Council	1. Dr. G. Renuka Assistant professor KDC, Warangal. Mail: renukamanduva@gmail.com Ph: 9849263336 2. Dr.P. Muttanna, Assistant professor SRR GDC, Karimnagar. Mail: muthennanin@gmail.com Ph:9959029563	Member
IV	One expert to be nominated by the Vice-Chancellor from a panel of six recommended by the college Principal	Prof.Gopal Reddy, Department of Microbiology, Osmania University, Hyderabad. mail: gopalred@hotmail.com phone: 09948693767	Member
V	One representative from industry/ corporate sector/ allied area relating to placement	Quality control officer Vyshanavi milk and Milk products. Wyra, Khammam.(Ex-Officio) Ph:9440622057	Member
VI	One post graduate meritorious Alumni	Prof. M.A. Singaracharya Dept of Microbiology K.U. Warangal. Mail: singaracharyama@gmail.com	Member

Meeting - I

30-9-2015

The first Board of studies meeting conducted at 11 AM on 30-9-2015 under the chairmanship of Dr. T. Sujatha, Incharge, Department of microbiology of this college to discuss about the conduct of e-BOS (Through e-mail) as most of the members are not from Khammam - am.

- It is resolved to send soft copies of syllabus, Model Questionpapers and Panel of examiners to all the members of BOS.
- It is also resolved to conduct meeting on 8-10-2015 after receiving suggestions from the BOS members.

Members:

1. Renuka

2.

3.

Chairman

T. Sujatha

30/9/15

2 Meeting - II

8-10-2015

Board of Studies in Microbiology for the Academic year 2015-16, meeting conducted on 8-10-2015 under the chairmanship of Dr. T. Sujatha, Incharge Department of Microbiology to discuss the following Agenda.

Agenda:

1. Approval of Syllabus
2. Approval of pattern of Model Question paper for the semester end examinations
3. Approval of Panel of Examiners
4. Any other.

BOS Members:

- | | |
|------------------------------|----------|
| 1. Dr. T. Sujatha | Chairman |
| 2. Dr. G. Anurupa | Member |
| 3. Dr. P. Muthenna | Member |
| 4. Prof. Gopal Reddy | Member |
| 5. Mr. K. Viswanath | Member |
| 6. Prof. M. A. Singaracharya | Member |

The following resolutions were passed by the members:

1. All the members and chairman unanimously approved the syllabus for I & II semester paper - I.
2. All the members unanimously decided to follow the present model Question paper to conduct the internal and semester end examinations for I & II semester (Both Theory & Practical).

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3. All the members approved the panel of Examiners for the year 2015-16 and 2016-17.
 4. Few modifications and corrections were recommended by the panel in unit-II of semester-II syllabus.

Members Attended:

1. T. S. S. S.
2. M. S. P.
3. Vishwanath
4. S. S. S.

Dt 5-10-16

Board of studies in Microbiology for the Academic year 2016-17 & 2017-18, conducted meeting on 5-10-2016 under the chairmanship of Dr. T. Sujatha, Incharge, Dept. of Microbiology to discuss the following Agenda.

Agenda:-

1. Approval of syllabus for I, II, III & IV semesters of B.Sc (Industrial Microbiology) CBCS pattern.
2. Approval of syllabus for III, IV, V & VI semesters of B.Sc (Industrial Microbiology) Non-CBCS pattern.
3. Approval of model papers for both the patterns for theory semester end exams as well as year end Practical examinations.
4. Approval of Panel of Examiners.
5. Any other matter on Discussion.

The following resolutions were passed by the members of BOS:-

1. Resolved to approve the course structure and syllabus for B.Sc. Microbiology (Non-CBCS) as prepared.
2. Resolved to approve the panel of examiners as prepared.
3. Resolved to approve the model of papers (Theory & Practical) for both streams.
4. Resolved to approve the grading system.

~~Sri Jayaprakash~~
(Gopalreddy)

Renuka
vishwanath

1.8.2016
5/10/16

Meeting IV

Date: 18-03-2019

Board of Studies in Microbiology for the academic year 2018-2019, conducted meeting on 18-03-2019 under the chairmanship of Dr. T. Swatha, Incharge, Dept of Microbiology to discuss the following agenda

Agenda :- for approval.

1. Approval of syllabus for V & VI semesters of B.Sc (Industrial Microbiology) CBCS pattern. - 2018-2019
2. Approval of syllabus for I, II, III, IV, V & VI Semesters of B.Sc (Microbiology) CBCS pattern during the academic year 2018-19.
3. Approval of model papers for theory semester end examinations as well as year end practical examinations of Industrial microbiology & Microbiology.
4. Approval of panel of Examiners
5. Any other matters on discussion.

The following resolutions were passed by the members of BOS:-

The above agenda items are discussed and approved for implementation.

Swathy
Anitha
T. Sujatha

Banu

Meeting - II




Date: 07/01/2020

Board of Studies in the microbiology for the academic year 2019-2020, conducted meeting on 07/01/2020, under the chairmanship of J. Anitha Kumari, Asst prof of Microbiology, Incharge department of Microbiology to discuss the following Agenda.

Agenda For approval:

1. Approval of syllabus for I (First) Semester and II (second) of B.Sc (Microbiology) CBCS pattern.
2. Approval of Model papers for theory semester end examinations as well as semesterwise practical examinations.
3. Approval of Panel of Examiners
4. Any other matter on discussion

BOS Members:


- | | | |
|----------------------|------------|---|
| 1. J. Anitha Kumari | - Chairman |  |
| 2. Dr. T. Sujatha | - Member |  |
| 3. Dr. P. Muthanna | - Member | |
| 4. Smt. G. Naga Mani | - Member | |
| 5. Dr. P. Venkatesh | - Member |  |
| 6. P. Ramu | - Member | |

The above agenda items are discussed and approved by the members.

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5. 6 

Meeting - VI

Date: 15/10/2020

Board of Studies in the Microbiology for the academic year 2020-2021, conducted meeting on 15/10/2020 under the chairmanship of J. Anitha Kumari, Incharge department of Microbiology to discuss the following agenda.

Agenda for approval:

1. Approval of syllabus for 1st year (III & IV semesters) of B.Sc Microbiology CBCS pattern
2. Approval of Model papers for theory semester End Examinations as well as practical semester end examinations
3. Approval of panel of Examiners
4. Any other matter on discussion

BOS Members:

1. J. Anitha Kumari - Chairman - AKS
2. Dr. T. Sujatha - member - T. Sujath
3. Dr. P. Muthena - member
4. Dr. P. Venkatesh - member - P. Venkatesh
5. Smt. G. Nagalaxmi - member
6. P. Ramu - member

The above agenda items are discussed and approved by the members

1. AKS

2. T. Sujath

3.

4.

5.

P. Venkatesh

6. Ramu

06.02.2022

Board of Studies in the Microbiology subject for the academic year 2021-2022, conducted meeting on under the chairmanship of Smt J. Anitha Kumari, Incharge department of Microbiology to discuss the following agenda.

Agenda for approval:

1. Approval of syllabus for III year (IV & VI Semesters) of B.Sc Microbiology CBCS pattern.
2. Approval of model papers for theory semester end examinations as well as practical semester end examinations
3. Approval of panel of examiners.
4. Any other matter on discussion.
5. Ratification of the covid - model question paper - semester end examinations

BOS members:

1. Smt. J. Anitha Kumari - Chairman
2. Dr. T. Sujatha - member
3. Dr. P. Muthenna - member
4. Dr. P. Venkataiah - member
5. Smt. R. Bharatha Lakshmi - member
6. P. Ramu - member

The following resolutions were passed by the members of BOS

1. Resolved to approve the course structure and syllabus for II year (IV & VI Semesters) of B.Sc Microbiology, CBCS pattern
III B.Sc (Microbiology).

2. It is resolved to approve the panel of Examiners as prepared.
3. It is resolved to approve the model question papers for both Theory and practical semester end examinations.
4. It is resolved to ratify the Covid - model question paper for the semester end examinations.

1. ~~Anitha~~
4. ~~Jayal~~
(Dr. P. Venkataraju)
6. ~~Banu~~
2. ~~T. Sanyal~~